



ANH ACADEMY

# Mentoring Agreement

ANH Academy

Agriculture, Nutrition and Health Academy

DISCUSSION POINT	AGREEMENT
<p><b>MENTORING AIMS</b></p> <ul style="list-style-type: none"><li>• What are the main goals for this mentoring relationship? Set 3 objectives in the Action Plan.</li><li>• What might change as a result of the mentoring?</li><li>• How will we know that the mentoring has been successful?</li></ul>	<p>Have we set our objectives?</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p><b>TIMEFRAME</b></p> <p>What are the start and end dates for this mentoring relationship? <i>ANH Academy advise a 1-year duration, with quarterly meetings during this time.</i></p>	<p><b>START:</b> <input type="text"/></p> <p><b>END:</b> <input type="text"/></p>
<p><b>FREQUENCY</b></p> <p>When will the meetings take place? <i>ANH Academy recommends meeting quarterly (four times) during the year duration.</i></p>	
<p><b>COMMUNICATION</b></p> <p>What will be our communication pattern?</p> <ul style="list-style-type: none"><li>• How will we meet? Skype/Zoom/Microsoft Teams/WhatsApp</li><li>• How long will our meetings be?</li><li>• Who will setup the meetings?</li><li>• Are both parties happy for ad hoc communication to happen between mentoring sessions?</li></ul>	
<p><b>CANCELLING SESSIONS</b></p> <ul style="list-style-type: none"><li>• How much notice is needed to cancel/rearrange a session?</li><li>• If one of us decides to cancel the mentoring relationship, what steps will we take?</li></ul> <p><i>Please notify <a href="mailto:anh-academy@lshrm.ac.uk">anh-academy@lshrm.ac.uk</a> if you have ended your mentoring relationship.</i></p>	
<p><b>CONFIDENTIALITY</b></p> <p>What does it mean to treat mentoring sessions as strictly confidential? <i>Both parties should agree that mentoring sessions are treated in strictest confidence.</i></p>	

MENTEE:

MENTOR:

DATE: